



# SkylawSRQ

Short-Term Legal Services  
for Civil Cases

## ATTORNEY REGISTRATION INFORMATION

SkylawSRQ provides an opportunity for those in need of legal services in non-criminal civil matters to obtain a consultation with a member of The Florida Bar at minimal expense.

**One-hour virtual consultations for \$125 are offered in five practice areas:**

Civil Litigation

Corporate & Business Law

Estate Planning & Guardianships

Family Law

Property Law

100% of the fee goes to the attorney. All sessions are scheduled by clients online at SkylawSRQ.com. Calendar and open appointments are updated regularly based on attorney availability in each practice area as submitted to program administrators.

## How it works:

- Attorneys register online to provide counsel in up to five practice areas (Open to attorneys who maintain an office in the 12th Judicial Circuit)
- Attorneys provide monthly or quarterly (preferably recurring) availability to the Skylaw team, or can choose to be on standby
- Client reserves appointment online and fills out client/case information form
- Client information is sent to the corresponding attorney based on selected practice area + time slot
- Attorney contacts client with payment options
- Client completes payment and meeting is confirmed
- Attorney sends virtual meeting details to client
- Virtual consultation is held with client
- Attorney may continue to work with client on their own terms

### ATTORNEY REGISTRATION:

[SkylawSRQ.com/attorneys](https://www.skylawSRQ.com/attorneys)

Consultations scheduled through Skylaw are designed for legal matters that are short-term and do not require a long-term contract with a lawyer. Skylaw attorneys can explain statutes and rules of procedures, possible claims and defenses, or discuss the best way forward for clients who elect to take legal action or complete forms without counsel. Other areas of law may be added in the future as the program develops and grows.

*SkylawSRQ services are offered as authorized by Florida Bar Rule 4-6.6. The program is designed to complement The Florida Bar's Access to Justice initiative with a mission to provide professional services to an underserved population.*

### REGISTRATION

Attorneys can register at [SkylawSRQ.com/attorneys](https://www.skylawsrq.com/attorneys). The program is open to attorneys who maintain an office in the 12th Judicial Circuit. Skylaw attorneys can provide advice in up to five practice areas and submit an unlimited number of times for the program calendar, or choose to be on standby.

### COST

Skylaw provides services at minimal expense, but it is not a free service. Prospective clients are required to pay \$125 for a one-hour virtual legal consultation regarding a non-criminal civil case. **The Skylaw attorney providing counsel receives 100% of this fee.**

### PRACTICE AREAS

Skylaw currently offers counsel in five practice areas: Civil Litigation, Corporate & Business Law, Estate Planning & Guardianships, Family Law, and Property Law. Representative case types in each area, answer to common questions, and legal resources can be found at [SkylawSRQ.com](https://www.skylawsrq.com).

### SCHEDULING

It is requested that attorneys commit to at least two 1-hour time slots per month and if possible, provide recurring monthly slots. Program administrators will contact attorneys monthly to confirm availability. There is no limit to the number of time slots that can be submitted, and meeting times outside of normal business hours are accepted. Clients reserve appointments based on practice area and time. Skylaw attorneys will be notified by email when one of their time slots has been reserved and the client's contact and case information will be forwarded. Attorneys can also choose to be on the standby list to be contacted when a client cannot find a suitable appointment on the website calendar.

### CLIENTS

To reserve an appointment, clients are required to fill out an information form with a summary of their case. If they are currently represented by a lawyer on the same or related matter for which they seek advice, Skylaw attorneys are not allowed to accept the case.

### TERMS & CONDITIONS

Before reserving an appointment, the client must accept the Terms & Conditions which sets forth the client responsibilities, program rules, and legal boilerplate required to participate.

### CONFLICT CHECK

Before accepting payment or confirming appointments, attorneys should conduct their normal client conflict review to make sure there is no ethical impediment in providing this service. A participating attorney who is part of a Law Firm, Legal Corporation, Law Partnership, or LLC will reconcile their participation in accordance with their legal entity's internal policies and procedures regarding client conflicts and malpractice coverage. In the event of a conflict, the Sarasota County Librarian should be informed, and she will seek a substitute.

### PAYMENT

Skylaw attorney will contact the client to arrange for payment of the one-hour fee. Payment arrangements are between the attorney and client (easily accessible, compatible electronic apps are recommended). 100% of the fee goes to the attorney. **Meetings are not confirmed until payment is received.** Counsel should be able to refund payments should it become necessary. Refunds are required if the client cancels at least 48 hours in advance of the conference. If the attorney develops a scheduling conflict and the appointment cannot be reset, it is expected the fee will be returned.

### CONFIDENTIALITY

The identity of the lawyer is not disclosed until an appointment is reserved and the client is contacted by the attorney. Clients are not to communicate with counsel prior to the conference except as necessary to complete payment arrangements and coordinate video platforms. It is suggested that most pre-conference communication be conducted by email. An optional template for the initial client greeting will be provided to Skylaw attorneys.

### VIRTUAL PLATFORM

To accommodate clients, it is recommended that Skylaw attorneys have access to a video platform like Zoom, Apple FaceTime, or Google Duo.

### POST-CONFERENCE SERVICES

Clients are informed that attorneys are engaged for one conference and have no obligation after that hour. However, attorneys can continue to represent the client on mutually agreeable terms. The Florida Bar encourages members to perform 20 hours of pro bono service annually or pay \$350. There may be Skylaw cases where post-conference representation of a client would be useful to satisfy the aspirational hourly goal; and while under no obligation to do so, practitioners are reminded that lawyers offering advice in Family Division matters may elect to appear pro bono in a case provided the provisions of Family Law Rule 12.040 are observed, may make limited appearances therein and prepare pleadings. Additionally, counsel may choose to make limited appearances in civil cases pursuant to Rule of Civil Procedure 1.041.

### QUESTIONS

Questions about the program should be directed to [info@skylawsrq.com](mailto:info@skylawsrq.com).

Before an attorney appointment can be confirmed, a client must acknowledge that they have read, understood, and agree to be bound by these Terms and Conditions ("Terms").

1. I am an adult, age 18 or older.
2. My legal problem is not a criminal matter.
3. I confirm I do not currently have an attorney representing me on the matter for which I seek advice.
4. I consent to an attorney contacting me after I reserve an appointment.
5. I agree that the advice offered is limited and I do not expect my relationship with the lawyer to continue after the consultation ends unless formal arrangements are made for additional legal services.
6. Unless communication is initiated by the attorney before the conference, I will not contact my assigned lawyer prior to the conference.
7. Attorneys are not expected or required to respond to communications or correspondence before or after the conference ends.
8. I understand that appointments made on this website will be reserved and then confirmed once payment is received by the attorney. Payments are processed and accepted payment methods are determined by the participating attorney's office. Some offices may require credit card or electronic payment. Full payment must be made before the meeting begins.
9. The fee is non-refundable by the attorney unless I cancel at least 48 hours before the scheduled conference.
10. I have an email address, access to reliable internet, and a computer or device that allows two-way video conferencing (webcam and microphone) that will allow me to attend the conference successfully.
11. I understand reasonable efforts have been made to keep the consultation secure so that communications between me and the lawyer remain confidential. No warranties or guarantees are made that a security breach can never occur, and I understand that SkylawSRQ, the Library Board, its agents, contractors, and employees shall not be liable should such an event occur.
12. Without the written consent of the attorney, I will not record, publicize, or distribute the video interview online or otherwise, nor allow others to do so. I understand the attorney is the only person who may authorize the video or audio recording of the conference.
13. Communications between me and the attorney are privileged. However, if persons other than myself participate or are present during the video conference, I understand this may waive confidentiality making the subject of the consultation available by others, including any adverse parties. I acknowledge in most cases, I should be the only person present or communicating with the attorney, with the exception of your translator should one be necessary.
14. Because this program offers only short-term limited legal services, the lawyer will not make calls, write letters, file papers, go to meetings or to court, unless formal arrangements are made later in writing.
15. I understand it is my responsibility to provide a translator if one is needed. They should be scheduled in advance and arrive early for the conference. A translator may be a bi-lingual family member, a friend, or a professional paid by the participant. If a translator is needed and does not appear, the meeting will be cancelled and the attorney is not required to reschedule or refund payment.
16. My questions involve Florida law, and I agree the attorney cannot give advice regarding other state's laws.
17. My conference will end after the agreed upon meeting length of time has passed, which begins as soon as both parties are present.
18. I understand that the attorney cannot make any guarantee or promise that their involvement in the case will cause a certain outcome or result.
19. There are no prohibitions on your engaging the attorney for additional legal services should you decide they are necessary.


Client reserves an appointment at [SkylawSRQ.com/appointments](https://skylawSRQ.com/appointments) and fills out the following online form when booking. The form is received by Skylaw program administrators via email and is sent to the corresponding attorney based on selected practice area and time slot.

**YOUR INFORMATION**

**FIRST NAME\***

**LAST NAME\***

**PHONE\***

 +1

**EMAIL\***

Add...

Use a comma or press enter/return to add additional email addresses

**ZIP CODE\***

**CONFIRM THE AREA OF LAW IN WHICH YOU NEED ASSISTANCE: \***

Civil Litigation

Corporate or Business Law

Estate Planning & Guardianships

Family Law

Property Law

**HAS THERE BEEN A CASE FILED IN ANY COURT (NOW OR IN THE PAST) RELATING TO THE ISSUE FOR WHICH YOU ARE NOW SEEKING ADVICE? \***

Yes  No

**WILL A TRANSLATOR BE JOINING THE VIRTUAL CONSULTATION? (IF A TRANSLATOR IS NEEDED AND DOES NOT APPEAR, THE MEETING WILL BE CANCELLED AND THE ATTORNEY IS NOT REQUIRED TO RESCHEDULE OR REFUND PAYMENT.) \***

Yes  No

**PLEASE PROVIDE A BRIEF SUMMARY OF YOUR CASE AND/OR THE ISSUE IN WHICH YOU NEED ASSISTANCE. \***

**ATTACH ANY BRIEF, RELEVANT DOCUMENTS TO YOUR CASE, SUCH AS FORMS OR RELEVANT NOTICES. THE LAWYER IS NOT REQUIRED TO REVIEW DOCUMENTS PRIOR TO YOUR MEETING. THIS PROGRAM IS NOT APPROPRIATE FOR LEGAL REVIEW OF LENGTHY DOCUMENTS.**

I have read, understood, and agree to be bound by the program Terms and Conditions (<https://skylawSRQ.com/terms/>). \*

I consent to an attorney contacting me after I reserve an appointment. \*

I confirm that I give written consent and accept the limited scope of representation offered by SkylawSRQ participating attorneys. \*